

## **Agreement for expert to participate in the service of Involving international experts.**

Written agreement is an e-mail sent by the expert to the company's contact person (the same one mentioned as the contact person in the application form).

Once the application form has been completed and sent, the written agreement of your expert must be sent by a separate e-mail to the service project manager at [Anneli.Arm@eas.ee](mailto:Anneli.Arm@eas.ee). NB! The written agreement sent by the expert must be attached to the e-mail.

The content of the letter:

1. I confirm that I am aware and agree to participate as an expert in Enterprise Estonia' s service of involving international experts together with company *.../name of the candidate company/....*
2. I confirm that I have read the terms of service and am aware of the tasks assigned to me.
3. I confirm that I meet the minimum requirements set for the product development or export expert set in the service:
  - Minimum requirements for a product development expert: At least 36 months of experience in the target market (according to the target market chosen by the company) in the field of product development as a product development expert, engineer, architect, designer, lead designer or other role directly responsible for product development in the last 60 months beginning from when the company is approved for the service by Enterprise Estonia.
  - Minimum requirements for experts in the export field: At least 36 months of experience in the target market (according to the target market chosen by the company) in a position related to export development (export manager, sales manager, etc.), in the last 60 months beginning from when the company is approved for the service by Enterprise Estonia.
4. I confirm that I am not in a contractual relationship with the company at the time of the service and not employed in the consortium of the company.

The expert will add his/her name and contact details to the end of the letter so that we can contact the expert if necessary.