

How to register a foreign company in China?

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Agenda

- Pre-establishment considerations
- Choosing consulting partner
- WFOE – Wholly Foreign Owned Enterprise
- Notarized documents of the foreign shareholder
- Registration documentation
- Procedures what needed physical presence in China
- Engraving the company chops
- Trademark registration

Pre-establishment considerations

- Input from Enterprise Estonia Asia Information Center
- Valuable support from Rafael Jimenez
- EUSME Centre - www.eusmecentre.org.cn
- Meetings with different experts
- Visits to Shenzhen and meeting local companies
- Business planning, different scenarios

Choosing consulting partner

EUSME Centre - Service Providers' Database



ASK-THE-EXPERT

Register | Login

KNOWLEDGE - ADVICE - TRAINING - ADVOCACY - **DATABASES** - CALENDAR - ABOUT

LOOKING FOR FURTHER SPECIALISED HELP?

SEARCH OUR SERVICE PROVIDERS DATABASE

Find a service provider

- Accounting, Auditing and Tax Services
- Any
- Accounting & outsourcing
- Accounting, Auditing and Tax Services
- Audit & assurance
- Banking and Financial Services
- Consulting
- Corporate finance
- Distributors, Sales Agents, Importers
- Due diligence

Shenzhen

English

Recommend a service provider

Become a service provider



Consulting

Chibride Law Firm
Chinese, English
Guangzhou



Other

DECENT - Advanced Blockchain Ecosystem & Solution Provider
Chinese, English, Slovakian
Hong Kong, Beijing, Shanghai, .../others

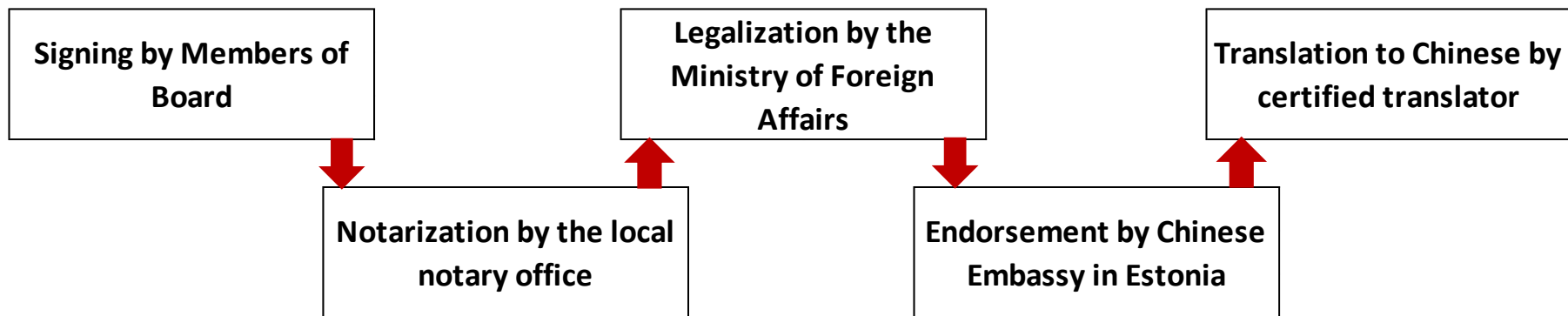
Service Providers

WFOE – Wholly Foreign Owned Enterprise

- No special restrictions for foreign freight forwarding company
- No minimum registered capital requirement
- Precise business scope
- Chinese name needed
- Establishment process 4-5 months

Notarized documents of the foreign shareholder

1. Company Registration Certificate
2. Certificate of Good Standing
3. Articles of Association
4. Board Resolution for the appointment of the authorized representative of the shareholder
5. Passport copy of authorized representative of the shareholder



Registration documentation

Type of Documents	Number of Copies Required
1.Appointment Letter for the Executive Director and Legal Rep 1.Appointment Letter for the Executive Director and Legal Rep - Eng Version	3 copies
2.Appointment Letter for the Company Supervisor 2.Appointment Letter for the Company Supervisor - Eng Version	3 copies
3.Articles of Association 3.Articles of Association - Eng Version	5 copies
4.Notification of the Company's Name Pre-Approval	2 copies
5.Letter of Commitment 5.Letter of Commitment - Eng Version	2 copies
6.Power of Attorney for the WFOE Incorporation 6.Power of Attorney for the WFOE Incorporation - Eng Version	2 copies
7.Statement 7.Statement - Eng Version	2 copies
8.Appointment Letter for the General Manager 8.Appointment Letter for the General Manager - Eng Version	3 copies
9.Power of Attorney for Engraving the Company Chops 9.Power of Attorney for Engraving the Company Chops - Eng Version	2 copies
10.Application Form for the Foreign Exchange Registration 10.Application Form for the Foreign Exchange Registration - Eng Version	2 copies
11.Passport of X	2 copies
12.Passport of Y	2 copies
13.Application Form for the WFOE Incorporation 13.Application Form for the WFOE Incorporation - Eng Version	2 copies

Procedures what needed physical presence in China

- Collecting of the Official Property Lease Proof
- Application for the Business License
- Personal verification at the local Tax Bureau
- Opening the Bank Account (RMB and EUR)

Engraving the company chops

1. Common chop
2. Finance chop
3. Legal representative chop
4. Invoice chop
5. Contract chop

Trademark registration

- “First-to-file” policy
- www.chinatrademarkoffice.com
- Initial check with the Chinese Trademark Office
- Trademark registration in specific class including 10 sub-classes
- 18 months to process and confirm registration

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